

Maryland Energy Administration
www.energy.maryland.gov
Position Description
Energy Efficiency Program Manager

Join the Maryland Energy Administration as we transform energy in the State of Maryland. With the newly created Strategic Energy Investment Fund, the passage of EmPOWER Maryland, and the new Renewable Energy Portfolio Standard, you will have an unprecedented opportunity to work on the cutting edge of energy policy. We are looking for the best and the brightest to join the team that is quickly making Maryland one of the nation's leaders in energy.

Reports To: Director of Energy Efficiency

Responsibilities:

The Energy Efficiency Program Manager works under the direction of the Director of Energy Efficiency to develop and implement energy efficiency programs across all sectors. The position also works in concert with other Program Managers in the implementation of a wide range of efficiency programs.

- Provide technical review of energy efficiency programs developed by Maryland utilities under the EmPOWER Maryland Energy Efficiency Act of 2008.
- Develop energy efficiency programs and plans for implementation under the Regional Greenhouse Gas Initiative – Maryland Strategic Energy Investment Program.
- Manage energy efficiency implementation contractors funded by the Strategic Energy Investment Fund.
- Assist in the coordination of a wide range of energy efficiency education programs on subjects including energy codes, tax incentives and ENERGY STAR products and homes.
- Assist in the development of outside funding sources for energy efficiency programs through application to federal, state or private sources.
- Assist in the review of energy efficiency legislation during the annual legislative session.
- Assist in the implementation of other Energy Efficiency Unit programs as needed.

Qualifications: Candidates should have a bachelor's and preferably a master's degree in an energy or environmental field. Candidates must have at least two years of experience working on energy issues related to the items listed in the responsibilities section (above). Strong presentation, writing, and analytical skills are required. Candidates with qualifications such as a Certified Energy Manager or engineering experience are preferred.

To Apply: Applicants should send a cover letter and resume to Maria Ulrich, mulrich@energy.state.md.us. If applicable, please include a list of publications and papers

relevant to this position. Qualified candidates will receive notification of receipt. Only the top candidates will be invited to interview for the position.

Salary: Commensurate with experience.